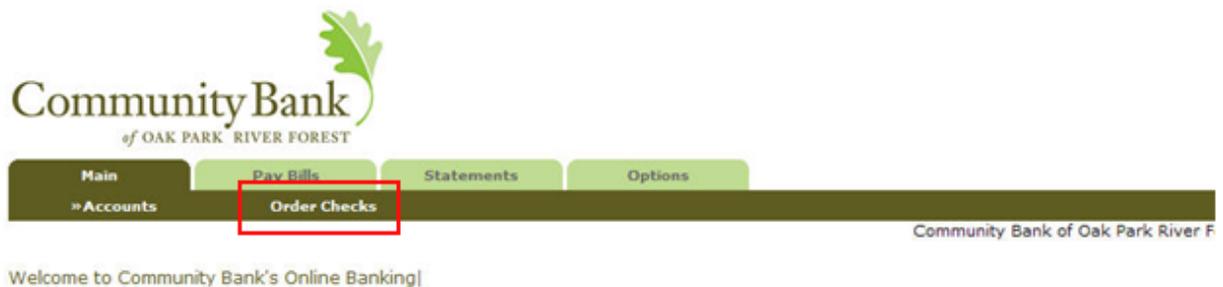


DELUXE CHECK REORDERING THROUGH COMMUNITY BANK'S LAKE STREET ONLINE

To reorder checks through Community Bank's *Lake Street Online*, start by logging into *Lake Street Online* at the following URL:

<https://www.cboprf.com/>

1. Upon logging in on the main page of *Lake Street Online*, there is a link to Order Checks:



2. After clicking the link to Order Checks, a dropdown box will appear with the available accounts for which you can order checks. Select an account from the dropdown box and click submit:



3. You will be redirected to the Deluxe Check Ordering website. You will see a welcome message from Community Bank with important check ordering information. On the left (a) you can see the six easy steps you need to follow when ordering checks, with links that allow you to navigate quickly to the steps you desire. **In the upper right (b) you can select a Quick Check Order, which allows you to order new checks without updating any settings.** This will take you straight to step 5 of the online ordering process (step 10 in these instructions).

Community Bank

Preview
 Design: Specialty Mint Duplicate
 Binding: Duplicate
 Lettering: Artisan
 Cover: None
 Quantity: 1 Box
 Order Price: \$ 17.50

Note: Tax and delivery charges will be added at checkout.

YOU'VE JUST DISCOVERED THE BEST WAY TO ORDER CHECKS!

No need to visit your branch or mail in your order. Enjoy choosing from the latest check designs and print accents. So easy and convenient, you'll wonder why you ordered checks any other way.

Customizing your checks:
 It's fun and easy to customize your checks! A preview of your check is shown above. To change your check, click any of the steps on the left side of the screen. When you are done, click "Quick Check Order" to choose shipping options and confirm your choices.

If you want to go back to your original check, click "Restart Check Order". Click "Cancel Check Order" if you decide not to order at this time.

To Reorder Without Changes:
 Click "Quick Check Order" to choose shipping options and confirm your choices.

Please be sure to enable JavaScript and Java in your browser. Without them you may be unable to preview the check designs or use Help correctly.

Six easy steps to ordering checks:

1. Design
2. Binding Style
3. Accents
 - Lettering
 - Monograms or Symbols
 - Messages
4. Cover
5. Fine Tune
6. Review

- Help
- Contact Us
- Order Deposit Tickets
- Order Business Checks

Quick Check Order
 Restart Check Order
 Cancel Check Order
 Order Deposit Tickets

4. Click Step 1 (Design) to choose the design printed on your check stock. Choose a theme in the Check Categories by clicking on one of the links. Within each link there are several themed designs from which to choose. Please note that Money Market Account reorders should use the Money Market Design in the "Community Bank of Oak Park Exclusives." Upon choosing a design, the preview of your check will be updated. Once a design is selected, click the "Next Step" arrow at the bottom of your screen.

Community Bank

Preview
 Design: Specialty Mint Duplicate
 Binding: Duplicate
 Lettering: Artisan
 Cover: None
 Quantity: 1 Box
 Order Price: \$ 17.50

Note: Tax and delivery charges will be added at checkout.

Step 1 - DESIGN

Check Categories

Animals	Charitable	Classic Characters
Classical	Collegiate	Community Bank of Oak Park Exclusives
Contemporary	Disney	Floral & Nature
Home Office	Mini-Paks	Most Popular
New Releases	Recycled Paper	Scenic
Sports & Leisure	Updated Designs	Warner Bros.
Other Products		
Personal Deposit		

Quick Check Order
 Restart Check Order
 Cancel Check Order
 Order Deposit Tickets

Next Step

- Step 2 allows you to choose your binding style. You can choose to get duplicate checks by clicking on the “Duplicate Checkbook” link. When you are ready to continue, click the “Next Step” arrow.

Community Bank

Six easy steps to ordering checks:

1. Design
2. Binding Style
3. Accents
 - Lettering
 - Monograms or Symbols
 - Messages
4. Cover
5. Fine Tune
6. Review

- [Help](#)
- [Contact Us](#)
- [Order Deposit Tickets](#)
- [Order Business Checks](#)

Preview:
 Design: Specialty Mint Duplicate
 Binding: Duplicate
 Lettering: Artisan
 Cover: None
 Quantity: 1 Box
 Order Price: \$ 17.50

Note: Tax and delivery charges will be added at checkout.

Step 2 – BINDING STYLE

Consider the convenience of carbonless duplicate checks.

Click on an image or link to select a binding style. Your binding style choice will be shown in the Preview frame.

[Duplicate Checkbook](#) Top-bound checks with carbonless copies. Each copy provides complete recordkeeping. Full-size register also included. Available in most check designs.

[Quick Check Order](#)
[Restart Check Order](#)
[Cancel Check Order](#)
[Order Deposit Tickets](#)

Convenient expense tracking on every duplicate.

[Previous Step](#) [Next Step](#)

- Step 3a allows you to choose the lettering in which your name and address appear in the upper left corner of your check. To choose a new lettering style, click on the picture of the lettering you would like. Please note that lettering does not appear in the preview window.

Community Bank

Six easy steps to ordering checks:

1. Design
2. Binding Style
3. Accents
 - Lettering
 - Monograms or Symbols
 - Messages
4. Cover
5. Fine Tune
6. Review

- [Help](#)
- [Contact Us](#)
- [Order Deposit Tickets](#)
- [Order Business Checks](#)

Preview:
 Design: Specialty Mint Duplicate
 Binding: Duplicate
 Lettering: Artisan
 Cover: None
 Quantity: 1 Box
 Order Price: \$ 17.50

Note: Tax and delivery charges will be added at checkout.

Step 3a – LETTERING

Distinctive lettering will let your name stand out! Select from our elegant typesyles. Click on your choice of lettering below. **Note: your selected lettering will not appear in the preview frame; however, it will appear on your printed checks.** Your selection is complimentary.

The current lettering style is ARTISAN

STANDARD LETTERING	ARTISAN <input checked="" type="checkbox"/>	Blacklight <input type="checkbox"/>
Calligrapher <input type="checkbox"/>	Oldfashion <input type="checkbox"/>	TAPIOCA <input type="checkbox"/>

[Quick Check Order](#)
[Restart Check Order](#)
[Cancel Check Order](#)
[Order Deposit Tickets](#)

7. Step 3b allows you to place either a monogram or a symbol on your check. Use the drop down box to choose a letter and then fill in the bubble of the style you would like. Click “apply monogram” to save your changes. If you do not want a monogram, simply leave the fields blank and click Next Step.

Community Bank

Six easy steps to ordering checks:

1. Design
2. Binding Style
3. Accents
 - Lettering
 - Monograms or Symbols
 - Messages
4. Cover
5. Fine Tune
6. Review

- [Help](#)
- [Contact Us](#)
- [Order Deposit Tickets](#)
- [Order Business Checks](#)

Preview:
 Design: Specialty Mini Duplicate
 Binding: Duplicate
 Lettering: Artisan
 Cover: None
 Quantity: 1 Box
 Order Price: \$ 17.00

Note: Tax and delivery charges will be added at checkout.

Step 3b – MONOGRAMS

Personalize your checks with a printed monogram for a distinctive look. Choose a monogram letter and style, and click **Apply Monogram** to preview it.

Please note: Either a monogram or a symbol can be applied to your check.

Monograms - \$ 4.50 per box. [Remove Monogram](#)

Letter:

Monogram Style:

[Apply Monogram](#)

[Previous Step](#) [Next Step](#)

On the next screen, you will be allowed to choose a symbol. Click the categories and choose the symbol you would like. If you do not want a symbol, simply click “Next Step.”

Community Bank

Six easy steps to ordering checks:

1. Design
2. Binding Style
3. Accents
 - Lettering
 - Monograms or Symbols
 - Messages
4. Cover
5. Fine Tune
6. Review

- [Help](#)
- [Contact Us](#)
- [Order Deposit Tickets](#)
- [Order Business Checks](#)

Preview:
 Design: Specialty Mini Duplicate
 Binding: Duplicate
 Lettering: Artisan
 Cover: None
 Quantity: 1 Box
 Order Price: \$ 17.00

Note: Tax and delivery charges will be added at checkout.

Step 3b – SYMBOL

Capture the excitement of your favorite sport or activity with a distinctive symbol. Click on a category name to select a symbol.

Please note: Either a monogram or a symbol can be applied to your check.

Symbols - \$ 4.50 per box. [Remove Symbol](#)

CATEGORIES

Agriculture & Farming	Animals
Cartoons	Collage
Hobbies	Hunting & Fishing
Military & Organizations	Miscellaneous
Motivational	Nature, Environment & Wildlife
Patriotic	Services & Professions
Spiritual	Sports & Recreation
Stencils	Vehicle & Motor Sports
Zodiac	

[Previous Step](#) [Next Step](#)

8. Step 3c allows you to choose or customize a message to be printed on your checks. Choose a quote from the categories links or input your own custom message in the box and click “Apply Message.”

Community Bank

Six easy steps to ordering checks:

1. Design
2. Binding Style
3. Accents
 - Lettering
 - Monograms or Symbols
 - Messages
4. Cover
5. Fine Tune
6. Review

- Help
- Contact Us
- Order Deposit Tickets
- Order Business Checks

-Preview-
 Design: Specialty Mini Duplicate
 Binding: Duplicate
 Lettering: Arisan
 Cover: None
 Quantity: 1 Box
 Order Price: \$ 17.50

Note: Tax and delivery charges will be added at checkout.

Step 3c – MESSAGES

Use your checks to speak your mind - add a message above your signature. Click on a category name to select a message. You may also enter a [Custom Message](#).

Messages - \$ 4.50 per box. [Remove Message](#)

CATEGORIES

Cartoons & Entertainment	Hobbies
Miscellaneous	Motivational
Nature & Environment	Patriotic
Spanish	Spiritual
Sports & Recreation	

Custom Message

Message Text: [Apply Message](#)

[Previous Step](#) [Next Step](#)

9. Step 4 allows you to choose a case for your checks. The standard case is the Vinyl Blue case. Other options are available in the links below.

Community Bank

Six easy steps to ordering checks:

1. Design
2. Binding Style
3. Accents
 - Lettering
 - Monograms or Symbols
 - Messages
4. Cover
5. Fine Tune
6. Review

- Help
- Contact Us
- Order Deposit Tickets
- Order Business Checks

-Preview-
 Design: Specialty Mini Duplicate
 Binding: Duplicate
 Lettering: Arisan
 Cover: None
 Quantity: 1 Box
 Order Price: \$ 17.50

Note: Tax and delivery charges will be added at checkout.

Step 4 – COVER

Showcase your checks with an attractive and affordable leather or fabric cover. Click on a cover or a cover name to select it, or click on a different cover name to see a picture and description.

[Remove Cover](#)

Leather or Fabric: Metropolitan Black \$ 32.00

This stylish cover is so fashionable, you may just want to carry it as a clutch! It features rich black leather with a diamond pattern fastened by a silver clasp. Whether in the city or out in the country, this checkbook cover will match your personal style with quality construction and chic good looks.

Vinyl: Blue-Single-Dup \$ 0.00

MORE COVERS

Americana	Antique	Arbor Day
Auburn University	Bugs Bunny & Friends	Canyon Black
Canyon Brown	Checks for the Cure™	Disney Hugs and Kisses
Disney Villains	Estate	Exec. Leather Card Case
Estate	Florida State University	Executive

10. Step 5 allows you change your starting check serial number, as well as increase the quantity of checks ordered. Also, it allows you to customize how your name and information appears in the upper right corner of the checks. Make the desired changes in lines 1-6 and click the “Update Imprint” button to save your changes.

Community Bank

Six easy steps to ordering checks:

1. Design
2. Binding Style
3. Accents
 - Lettering
 - Monograms or Initials
 - Images
4. Cover
5. Fine Tune
6. Review

- Help
- Contact Us
- Order Deposit Tickets
- Order Business Checks

-Preview-
 Design: Specialty Mint Outlines
 Binding: Duplicate
 Lettering: Arisan
 Cover: None
 Quantity: 1 Box
 Order Price: \$ 17.00

Note: Tax and delivery charges will be added at checkout.

Step 5 – FINE TUNE YOUR ORDER

Please review the following order information for accuracy. You may make modifications as necessary. Your changes will not be made until you scroll down and click **Apply Changes**.

To protect yourself from identity theft, it is recommended that you do not include your Social Security Number, Driver's License Number, or other unnecessary personal information on your checks. Merchants should request and verify your identifying information.

Check Starting Number and Quantity

Next Starting #: 1651
 Quantity: 1 Box For your convenience, order additional quantities today.

Customer Imprint Information (displayed on check)

Line 1: JAMES C MORRISON
 Line 2: 1000 BROADWAY NEW YORK
 Line 3: NY 10004
 Line 4: (PHONE) 2-0000
 Line 5:
 Line 6:

Click to view imprint changes on your check design.

Your checks will be shipped to the above address. If you would like your order shipped elsewhere, please fill in the alternate mailing label below.

11. Scrolling down in step 5, you can enter an alternate shipping address as well as choose a delivery method. Please note how much time to allow for your checks to arrive.

Alternate Shipping Address

(* Required field for alternate address)

Name 1:

Name 2:

Address 1:

Address 2:

City, State, Zip:

Delivery Method

Basic Standard Delivery ¹ Approximately \$ 6.00
 Allow 11 to 14 calendar days for delivery, plus printing time.

Better Four-Day Express Delivery ² Approximately \$27.02
 *Recommended for added security Allow 4 business days for printing and delivery.

- Ability to track your order.
- Helps prevent theft of your checks and personal identity.

Best Checks Next Day ² Approximately \$40.71
 Allow 2 full business days for printing and delivery.

All prices and delivery times are subject to change.

¹ For shipping addresses in Alaska, Hawaii and Puerto Rico, Standard Delivery is the same as First Class Delivery. First Class Delivery charges will apply.

² Express delivery to AK, HI and PR will incur an additional charge. Express delivery not available to P O Boxes or for non-check products.

12. Step 6 is a final review- at this point your order has not yet been submitted. Take a moment to review all your selections and the pricing for your order. Please note that discounts and waivers for your order will not be reflected on this screen, but they will be applied when the order is placed. To place your order, click the "Place Order" button. If any changes need to be made, click the "Change Order" button.

Community Bank

-Preview-
 Design: Specialty Mint Duplicate
 Binding: Duplicate
 Lettering: Artisan
 Cover: None
 Quantity: 1 Box
 Total Price: \$ 23.50

Step 6 - REVIEW ORDER

Your order has not yet been submitted!
 A summary of your order appears below. Please review it for accuracy. To make changes to your check design or accents, click on the appropriate step in the frame to the left. Click Place Order to submit your check order. Click Print Order Details to print this page.

DESCRIPTION	PRICE
Design: Specialty Mint Duplicate	\$ 17.50
Binding Style: Duplicate	\$ 0.00
Lettering: Artisan	\$ 0.00
Monogram: No	\$ 0.00
Symbol: No	\$ 0.00
Message: No	\$ 0.00
Cover: None	\$ 0.00
Shadow Print: No	\$ 0.00
Delivery and Tax (where applicable):	\$ 6.00
Total Price:	\$ 23.50

Your account will be debited. Approximate prices are shown. Any applicable discounts are not shown online, but will be reflected on your monthly statement.

Next Starting#: 1651
 Quantity: 1 Box
 Delivery Method: Standard Delivery

Customer Information:
 Alternate Address: None

Change Order Place Order
 Previous Step Print Order Details

13. Once you have clicked "Place Order," your Deluxe check order will be processed and shipped to you! If you have any concerns about your order, please contact Community Bank at 708-660-1000.